

Click the “Filter Views” button (circled in red in the picture below).

EMSC Records

File Edit View Insert Format Data Tools Extensions Help

100% View only

A1 Gender

	A	B	C	D	E	F	G
1	Gender	Age Group	Event	Course	Name	Time	Date (mm/dd/yyyy)
2	women	18-24	25 M Free	SCM	Julie MacDonald	13.43	11/18/2006
3	women	18-24	50 M Free	SCM	Kelly Marcotte	27.60	4/9/2006
4	women	18-24	100 M Free	SCM	Emily Flowers	1:00.50	4/9/2017
5	women	18-24	200 M Free	SCM	Marla Breitreutz	2:15.44	2/2/2007
6	women	18-24	400 M Free	SCM	Emily Halajian	4:45.24	11/25/2017
7	women	18-24	800 M Free	SCM	Andrea Maber	10:22.99	5/18/2001
8	women	18-24	1500 M Free	SCM	Birget Moe	22:32.08	4/17/2010
9	women	18-24	25 M Back	SCM	Emily Flowers	15.20	11/25/2017
10	women	18-24	50 M Back	SCM	Emily Flowers	30.14	3/25/2018
11	women	18-24	100 M Back	SCM	Emily Flowers	1:06.47	4/8/2017
12	women	18-24	200 M Back	SCM	Emily Flowers	2:26.54	3/25/2018
13	women	18-24	25 M Breast	SCM	Emily Halajian	17.25	10/14/2017
14	women	18-24	50 M Breast	SCM	Katherine Mann	34.42	11/25/2017
15	women	18-24	100 M Breast	SCM	Katherine Mann	1:19.91s	11/25/2017
16	women	18-24	200 M Breast	SCM	Katherine Mann	2:45.29	11/25/2017

Create a new temporary filter view (circled in red in the picture below).

EMSC Records

File Edit View Insert Format Data Tools Extensions Help

100% View only

C1

Create new temporary filter view

Delete all filter views

Filter view options

Filter 1

Learn more

	A	B	C	D	E	F	G
1	Gender	Age Group	Event	Course	Name	Time	Date (mm/dd/yyyy)
2	women	18-24	25 M Free	SCM	Julie MacDonald	13.43	11/18/2006
3	women	18-24	50 M Free	SCM	Kelly Marcotte	27.60	4/9/2006
4	women	18-24	100 M Free	SCM	Emily Flowers	1:00.50	4/9/2017
5	women	18-24	200 M Free	SCM	Marla Breitreutz	2:15.44	2/2/2007
6	women	18-24	400 M Free	SCM	Emily Halajian	4:45.24	11/25/2017
7	women	18-24	800 M Free	SCM	Andrea Maber	10:22.99	5/18/2001
8	women	18-24	1500 M Free	SCM	Birget Moe	22:32.08	4/17/2010
9	women	18-24	25 M Back	SCM	Emily Flowers	15.20	11/25/2017
10	women	18-24	50 M Back	SCM	Emily Flowers	30.14	3/25/2018
11	women	18-24	100 M Back	SCM	Emily Flowers	1:06.47	4/8/2017
12	women	18-24	200 M Back	SCM	Emily Flowers	2:26.54	3/25/2018
13	women	18-24	25 M Breast	SCM	Emily Halajian	17.25	10/14/2017
14	women	18-24	50 M Breast	SCM	Katherine Mann	34.42	11/25/2017
15	women	18-24	100 M Breast	SCM	Katherine Mann	1:19.91s	11/25/2017
16	women	18-24	200 M Breast	SCM	Katherine Mann	2:45.29	11/25/2017

Click on the filter control (circled in red in the picture below) in a column to sort or filter the values in that column.

NOTE: all the values are initially selected by default, so you need to click on “Clear” (circled in red in the picture below) before selecting what you want.

EMSC Records

File Edit View Insert Format Data Tools Extensions Help

100% View only

E1 Name

Temporary filter 1 Range: A1:G1050

	A	B	C	D	E	F	G
1	Gender	Age Group	Event	Course	Name	Time	Date (mm/dd/yyyy)
2	women	18-24	25 M Fre			13.43	11/18/2006
3	women	18-24	50 M Fre			27.60	4/9/2006
4	women	18-24	100 M Fr			1:00.50	4/9/2017
5	women	18-24	200 M Fr			2:15.44	2/2/2007
6	women	18-24	400 M Fr			4:45.24	11/25/2017
7	women	18-24	800 M Fr			10:22.99	5/18/2001
8	women	18-24	1500 M F			22:32.08	4/17/2010
9	women	18-24	25 M Bac			15.20	11/25/2017
10	women	18-24	50 M Bac			30.14	3/25/2018
11	women	18-24	100 M Bz			1:06.47	4/8/2017
12	women	18-24	200 M Bz			2:26.54	3/25/2018
13	women	18-24	25 M Bre			17.25	10/14/2017
14	women	18-24	50 M Bre			34.42	11/25/2017
15	women	18-24	100 M Br			1:19.91s	11/25/2017
16	women	18-24	200 M Br			2:45.29	11/25/2017
17	women	18-24	25 M Fly			13.54	11/25/2017
18	women	18-24	50 M Fly			29.68	11/25/2017
19	women	18-24	100 M Fly			1:06.44	4/8/2017
20	women	18-24	200 M Fly			2:44.40	5/17/2003
21	women	18-24	100 M IM			1:09.07	3/24/2018
22	women	18-24	200 M IM			2:31.17	4/8/2017
23	women	18-24	400 M IM			5:16.22	2/22/1986
24	women	25-29	25 M Fre			13.68	11/17/2003
25	women	25-29	50 M Fre			27.54	5/20/2013
26	women	25-29	100 M Fr			1:00.51	4/6/2013
27	women	25-29	200 M Fr			2:13.53	4/6/2013
28	women	25-29	400 M Fr			4:41.79	4/6/2013
29	women	25-29	800 M Fr			9:44.68	5/20/2013
30	women	25-29	1500 M F			18:42.65	5/17/2013
31	women	25-29	25 M Bac			15.87	11/15/2008
32	women	25-29	50 M Bac	SUM	Cheryl Gibson	32.04	11/11/1985

In the example below, I have filtered for “Adam Parrish” and sorted by “Age Group”.

	A	B	C	D	E	F	G
1	Gender	Age Group	Event	Course	Name	Time	Date (mm/dd/yyyy)
546	men	50-54	200 M Fly	LCM	Adam Parrish	3:06.25	3/3/2012
548	men	50-54	400 M IM	LCM	Adam Parrish	6:13.09	3/3/2012
592	men	55-59	400 M IM	SCM	Adam Parrish	6:03.32	5/12/2017
620	men	55-59	100 M Breast	LCM	Adam Parrish	1:25.14	8/15/2017
621	men	55-59	200 M Breast	LCM	Adam Parrish	3:09.45	8/19/2017
624	men	55-59	200 M Fly	LCM	Adam Parrish	3:08.46	8/19/2017
626	men	55-59	400 M IM	LCM	Adam Parrish	6:18.77	8/16/2017
667	men	60-64	200 M Fly	SCM	Adam Parrish	3:19.10	2/18/2023
670	men	60-64	400 M IM	SCM	Adam Parrish	6:35.11	3/25/2023

NOTE: You can sort and filter multiple columns at the same time!

NOTE: You can print your sorted and filtered results by clicking the “Print” button (beside the “Filter Views” button).